

# FORWARD PLAN

**March to June 2018**

**PUBLISHED ON 31 JANUARY 2018**

**This Forward Plan supersedes all previous Forward Plans.**

**Any person wishing to make representations regarding any of the items listed below should contact the Lead Officer identified not less than 10 working days prior to the Date of Consideration.**

**This is a notice that it is the intention of the Council to determine any matter in private where the Executive is satisfied that such consideration is necessary because the report contains exempt information under Schedule 12A of the Local Government Act 1972 and if members of the public were present during that item, exempt information would be disclosed to them.**

## **Members of the Executive – Councillors**

Hinchcliffe – Leader of Council and Corporate Portfolio Holder Chair of the Executive	Val Slater – Health and Wellbeing Portfolio	Ross-Shaw – Regeneration, Planning and Transport Portfolio
Imran Khan – Deputy Leader of Council and Education, Employment and Skills Portfolio	Feriby – Environment, Sport and Culture Portfolio	Jabar – Neighbourhoods and Community Safety

**A. PROGRAMME OF KEY DECISIONS TO BE MADE BY THE EXECUTIVE AND AGENDA ITEMS FOR THE EXECUTIVE**

A definition of what constitutes a key decision can be found in the “Publicity Arrangements for the Forward Plan 2007/08” on the Council’s website or in part 1 of the Council’s Constitution.

No.	Earliest Date of Consideration	Decision Matter Description	Lead Officer/Portfolio/Overview and Scrutiny Area	Consultation and Means of Consultation	Documents to be submitted	Public Item?
1.	6 Mar 2018	Local Welfare Assistance  Proposals for change to existing scheme providing help to families and individuals to mitigate on-going effect of welfare reforms.	Martin Stubbs, Assistant Director Revenues and Benefits Tel: 01274 432056 <a href="mailto:martin.stubbs@bradford.gov.uk">martin.stubbs@bradford.gov.uk</a>  Leader of Council  Corporate Overview & Scrutiny Committee	Portfolio Holder  Meetings Briefing Notes	Report with Proposals	Open

No.	Earliest Date of Consideration	Decision Matter Description	Lead Officer/Portfolio/Overview and Scrutiny Area	Consultation and Means of Consultation	Documents to be submitted	Public Item?
2.	6 Mar 2018	<p>An economic growth strategy for Bradford District</p> <p>The report sets out the economic growth strategy for Bradford district. It focuses on four key opportunities and puts forward proposals for how to deliver on these:</p> <ul style="list-style-type: none"> <li>• Our young and enterprising population: ensuring our young people are equipped to succeed and drive our future economy.</li> <li>• Our distinctive offer: capitalising on our distinctive places and cultural assets to create compelling investment propositions.</li> <li>• Our growth potential: building on business strengths to improve productivity and create the conditions for growth.</li> <li>• Our globally connected district: improving transport infrastructure and digital connectivity, and supporting businesses to increase exports.</li> </ul> <p>The strategy has been developed with partners across the district and is led by Bradford's Producer City Board.</p>	<p>Shelagh O'Neill, Assistant Director Climate, Housing, Employment and Skills Tel: 01274 432076 shelagh.oneill@bradford.gov.uk</p> <p>Leader of Council</p> <p>Regeneration &amp; Economy Overview and Scrutiny Committee</p>	<p>Business partners</p> <p>Public and voluntary sector stakeholders</p> <p>Attendance at network events, series of consultation workshops, release of draft strategy</p>	Report & Final economic growth strategy	Open

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3.	6 Mar 2018	<p>Bradford District Partnership Governance Arrangements</p> <p>Report formalising the new arrangements to strengthen partnership working in the district. This includes the broadening the remit and membership of the Health &amp; Wellbeing Board and the BDP Board no longer meeting in that capacity. This report will present proposed working arrangements for oversight of the District Plan and between the other Strategic Delivery Partnerships.</p>	<p>Kathryn Jones kathryn.jones@bradford.gov.uk</p> <p>Leader of Council</p> <p>Corporate Overview &amp; Scrutiny Committee</p>	<p>Discussions and agreements have been undertaken with BDP Board members, Health &amp; Wellbeing Board members, and the chairs/lead officers for the three other Strategic Delivery Partnerships.</p> <p>Discussions and Formal meetings</p>	Report	Open

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4.	6 Mar 2018	<p>Co-ordinated Arrangements and Published Admission Numbers, Proposed Primary School Expansion and Proposed Closure of Sixth Form Provision</p> <ul style="list-style-type: none"> <li>• To agree the Schools Admissions Co-ordinated arrangements and the Published Admission Numbers for all primary and secondary schools.</li> <li>• Following the publication of Statutory Notices, agree to the expansion of Low Ash Primary School.</li> <li>• Following publication of Statutory Notices, agree to the change of age range and closure of post 16 provision at Carlton Bolling College.</li> </ul>	<p>Ian Smart Tel: 01275 431735 ian.smart@bradford.gov.uk</p> <p>Deputy Leader of Council and Education, Employment and Skills Portfolio Holder</p> <p>Children's Services Overview &amp; Scrutiny Committee</p>	<p>Media and Council website</p> <p>Report</p>	Report	Open

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5.	6 Mar 2018	<p>Policies relating to Highways Activities</p> <p>To approve a suite of policies related to highway matters for implementation from 1 April 2018 and seek delegated approval to future policy documents.</p>	<p>Richard Gelder Tel: 01274 437603  <a href="mailto:Richard.gelder@bradford.gov.uk">Richard.gelder@bradford.gov.uk</a></p> <p>Regeneration, Planning and Transport Portfolio Holder</p> <p>Environment &amp; Waste Management Overview &amp; Scrutiny Committee</p>	<p>Local Ward Members &amp; Portfolio Holder  Local Businesses (where appropriate)  Department for Transport  Adjoining Highway Authorities &amp; West Yorkshire Combined Authority</p> <p>Correspondence Meetings</p>	Report	Open
6.	3 Apr 2018	<p>Financial Position Statement for the 4TH Quarter</p> <p>This report provides Members with a comprehensive overview of the indicative financial position of the Council at the 31 March 2018.</p>	<p>Andrew Crookham, Assistant Director Finance and Procurement  <a href="mailto:andrew.crookham@bradford.govuk">andrew.crookham@bradford.govuk</a></p> <p>Leader of Council</p> <p>Corporate Overview &amp; Scrutiny Committee</p>	<p>Portfolio Holder  Elected Members  Corporate Management Team</p> <p>Meetings and briefings</p>	Report	Open

No.	Earliest Date of Consideration	Decision Matter Description	Lead Officer/Portfolio/Overview and Scrutiny Area	Consultation and Means of Consultation	Documents to be submitted	Public Item?
7.	3 Apr 2018	<p>Review and modification of Bradford's implementation of the Yorkshire Common Permit Scheme</p> <p>To advise the Executive on the effectiveness of the introduction and operation of the Yorkshire Common Permit scheme in reducing the duration of road works on the highway network.</p> <p>To advise of the anticipated impact of changes to the methods of recording and notification of road works through the introduction of national cloud based system.</p> <p>To seek approval to the introduction of permit operations to the entire highway network.</p>	<p>Richard Gelder Tel: 01274 437603  <a href="mailto:Richard.gelder@bradford.gov.uk">Richard.gelder@bradford.gov.uk</a></p> <p>Regeneration, Planning and Transport Portfolio Holder</p>	<p>Adjoining Highway Authorities &amp; West Yorkshire Combined Authority Department for Transport Statutory Undertakers &amp; Scheme Promoters.</p>	Report	Open

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8.	3 Apr 2018	<p>Ensuring the sufficiency of specialist places in special schools and DSP's for Children and young people with SEND.</p> <p>Request permission to carry out the initial consultation on the proposals to develop specialist provision for Children and Young people with Special Education Needs and Disabilities (SEND) by increasing the number of places in Bradford's Special Schools and increasing and developing new DSP's</p>	<p>Judith Kirk, Assistant Director Education and School Improvement Tel: 01274 431078 judith.kirk@bradford.gov.uk</p> <p>Deputy Leader of Council and Education, Employment and Skills Portfolio Holder</p> <p>Children's Services Overview and Scrutiny Committee</p>	<p>Yes; With all interested parties: All School Headteachers, Governors, staff, parents, children and young people, elected members, Councillors, trade unions, neighbouring local authorities, dioceses, parent forum, SENDIASS, parish councils, MP's, Bradford &amp; Airedale CCG's.</p> <p>Letters; paper &amp; email, briefing papers/reports, public meetings, opportunity to respond online, Bradford Schools online Bradford Council website Local Offer Publication of Statutory notices Report</p>	Report	Open



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9.	3 Apr 2018	<p>The final model for SEND Transformation of the specialist teaching and support services for children and young people aged 0-25 years</p> <p>Approval is by Executive sought to implement the final agreed model. The Executive is asked to approve the final model for the delivery of Specialist Teaching Support Services (TSS) for children and young people aged 0-25 years with SEND (Option 3). The final model has been revised following an extended period of formal consultation with partners, stakeholders, staff, children, and their families; agreed by Executive on 9 January 2018. The restructure and delivery of a new model of working for the TSS will be implemented in order to achieve significant savings from the High Needs Block (HNB). Under this proposal a new Inclusive Education Service will be formed which will be 70% funded by the HNB and 30% funded through income generation. A proportion of the current funding for the service will be utilised to increase the number of much needed SEND specialist early year places. This proposal sits alongside other financial structural changes to the way that SEND and Behaviour Services are funded agreed by Schools Forum on 10 January 2018.</p>	<p>Michael Jameson Tel: 01274 431266 michael.jameson@bradford.gov.uk</p> <p>Deputy Leader of Council and Education, Employment and Skills Portfolio Holder</p> <p>Children's Services Overview &amp; Scrutiny Committee</p>	<p>Initial engagement 2 May to 6 June; first formal consultation 26 June to 31 August; July 2017 on-line school survey. Extended formal consultation from 17 January – 28 February 2018.</p> <p>On-line; face to face meetings with parents/carers; Headteachers; SENCOs; VCS organisations; National organisations; Health partners; attendance at SEND strategic groups</p>	Report	Open

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10.	3 Apr 2018	<p>0-19 Prevention and Early Help It is a requirement of the Council and its partners to ensure effective Prevention and Early Help arrangements for babies, children, young people and families. Our Prevention and Early Help arrangements have to tackle inequality in order to improve the long term prospects of families most in need. The way key services are proposed to be delivered is being transformed, this is due to the need to:</p> <ul style="list-style-type: none"> <li>• Meet the LA's and key partners' statutory requirements;</li> <li>• Ensure better outcomes and reduce inequalities for babies, children young people and families;</li> <li>• Make the financial savings required by 2020/21</li> </ul> <p>The investment in Prevention and Early Help, together with an integrated workforce, will facilitate the targeting of greater resources to the most vulnerable and prevent the escalation of need to a specialist level. A collective approach is required across families, communities, wider partners across all sectors and the Council as a whole. This report follows a 3 month public consultation which took place between November 2017 – February 2018. A final model for implementation is recommended to Executive.</p>	<p>Judith Kirk, Assistant Director Education and School Improvement Tel: 01274 431078 judith.kirk@bradford.gov.uk</p> <p>Deputy Leader of Council and Education, Employment and Skills Portfolio Holder</p> <p>Children's Services Overview &amp; Scrutiny Committee</p>	No (consultation completed)	Report and Analysis report following public consultation	Open

No.	Earliest Date of Consideration	Decision Matter Description	Lead Officer/Portfolio/Overview and Scrutiny Area	Consultation and Means of Consultation	Documents to be submitted	Public Item?
11.	12 Jun 2018	<p>Local Development Scheme</p> <p>The Council is required to set out in a Local Development Scheme (LDS) the documents it intends to produce as part of the Local Plan and the timetable for their preparation including key milestones and consultation. The current LDS was adopted by executive in July 2014 and covered the period 2014-2017.</p> <p>The report will seek approval of the revised LDS which will set out the anticipated programme for 2018 – 2020.</p>	<p>Andrew Marshall, Transportation Strategy manager, Planning &amp; Transportation</p> <p>Regeneration, Planning and Transport Portfolio Holder</p>	<p>Portfolio Holder</p> <p>Briefings/ meetings</p>	<p>Report, Local Development Scheme</p>	<p>Open</p>

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12.	12 Jun 2018	<p>Statement of Community Involvement (SCI)</p> <p>The SCI illustrates how the Council intends to engage the local community and stakeholders in preparing/reviewing Local Plan documents and in the consideration of planning applications. The current SCI was adopted in 2008. A draft revised SCI will be issued for comment. The report will seek approval of a revised SCI following consultation.</p>	<p>Andrew Marshall, Transportation Strategy manager, Planning &amp; Transportation</p> <p>Regeneration, Planning and Transport Portfolio Holder</p>	<p>Portfolio Holder Public and stakeholders</p> <p>Briefings/ meetings Public consultation including making available online.</p>	<p>Report, Statement of Community Involvement, Statement of consultation on draft SCI</p>	<p>Open</p>

**B.PROGRAMME OF KEY DECISIONS TO BE MADE BY AREA COMMITTEES**

No.	Earliest Date of Consideration	Decision Matter Description	Lead Officer/Portfolio/Overview and Scrutiny Area	Consultation and Means of Consultation	Documents to be submitted	Public Item?
1.	Bradford South 15 March 2018  Shipley Area Committee 4 April 2018  Keighley Area Committee 5 April 2018  Bradford East 15 Feb 2018  Bradford West 28 Feb 2018	Arrangements by the Council and its partners to tackle child sexual exploitation  The Strategic Director, Children's Services will present a report which provides an update to the previous report presented to the Committee in 2017 regarding the issue of child sexual exploitation (CSE). It sets out the arrangements that have been put in place and which continue to develop to safeguard children from CSE.	Michael Jameson Tel: 01274 431266 michael.jameson@bradford.gov.uk  Health and Wellbeing Portfolio Holder  Corporate Overview and Scrutiny Committee	Area Committee  Area Committee  Area Committee report	Report	Open

No.	Earliest Date of Consideration	Decision Matter Description	Lead Officer/Portfolio/Overview and Scrutiny Area	Consultation and Means of Consultation	Documents to be submitted	Public Item?
2.	Bradford East 15 March 2018  Bradford South 15 March 2018  Shipley 4 April 2018  Bradford West 18 April 2018  Keighley 5 April 2018	Ward Plans 2017-18 and 2018-19  The report will provide an update on actions undertaken in the period 1 April 2017 to 31 March 2018 to support priorities within the Area Ward Plans. In addition, the draft Ward Plans for 2018 – 2019 will be presented and the Area Committee requested to endorse these.	Neighbourhoods and Community Safety Portfolio Holder	Area Committee  Area Committee	Area Committee report	Open

No.	Earliest Date of Consideration	Decision Matter Description	Lead Officer/Portfolio/Overview and Scrutiny Area	Consultation and Means of Consultation	Documents to be submitted	Public Item?
3.	<p>Bradford South 15 March 2018</p> <p>Bradford West 28 March 2018</p> <p>Shipley 4 April 2018</p> <p>Keighley 1 March 2018</p> <p>Bradford East 15 March 2018</p>	<p>Children's data report</p> <p>This report will provide an update on a range of data related to children and young people in relation to educational attainments and attendance, poverty levels, information about looked after children, early help and other key issues.</p>		<p>Area Committee</p> <p>Area Committee</p>	<p>Area Committee Report</p>	<p>Open</p>
4.	<p>18 Apr 2018</p>	<p>Welfare Advice Bradford District</p> <p>An update report be brought back to the Bradford West Area Committee in 12 months' time in relation to "the take up of welfare advice provision in the Bradford West Area". That the report further includes a breakdown on a Ward basis of the numbers of clients from the Bradford West area using the Welfare Advice Services in comparison to other constituencies.</p>	<p>Sarah Possingham Sarah.Possingham@bradford.gov.uk</p> <p>Health and Wellbeing Portfolio Holder</p>	<p>Area Committee</p> <p>Area Committee</p>	<p>Area Committee Report</p>	<p>Open</p>

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<b>C. PROGRAMME OF DECISIONS TO BE MADE BY OFFICERS</b>						
<b>COUNCILLOR S HINCHCLIFFE LEADER OF COUNCIL</b>						